

**Itri Corporation**

7208 Hadlow Drive

Springfield, VA 22152

703.912.9330; <http://www.itricorp.com/>

# **Itri Corporation's GSA Approved IT Price List**

**Contract Number GS-35F-0008P**

**21 October 2004 through 04 October 2008**

**Modification #1 on 6 October 2004**



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**Itri Corporation Off-Site IT Service Schedule of Rates**

(not on Government Facility)

<b>ITEM #</b>	<b>ITRICORP LABOR CATEGORY</b>	<b>GSA Off-Site Rate</b>
<b>ITRI 01</b>	<b>Program Manager</b>	<b>\$100.00</b>
<b>ITRI 02</b>	<b>Project Manager/Task Lead</b>	<b>\$85.00</b>
<b>ITRI 03</b>	<b>IT Functional Specialist</b>	<b>\$88.00</b>
<b>ITRI 04</b>	<b>Senior Systems Engineer</b>	<b>\$95.00</b>
<b>ITRI 05</b>	<b>IT Logistics Specialist</b>	<b>\$60.00</b>
<b>ITRI 06</b>	<b>Fiscal Analysts and Accounting</b>	<b>\$75.00</b>
<b>ITRI 07</b>	<b>Technical Writer</b>	<b>\$45.00</b>
<b>ITRI 08</b>	<b>Document Specialist</b>	<b>\$35.00</b>
<b>ITRI 09</b>	<b>Intern I (College Student)</b>	<b>\$35.00</b>
<b>ITRI 10</b>	<b>Intern II (High School Student)</b>	<b>\$20.00</b>
<b>ITRI 11</b>	<b>Proprietary Product Application Developer</b>	<b>\$115.00</b>
<b>ITRI 12</b>	<b>Quality Assurance Specialist</b>	<b>\$45.00</b>
<b>ITRI 13</b>	<b>IT Electronics Engineer</b>	<b>\$60.00</b>
<b>ITRI 14</b>	<b>Senior Communications and Network Engineer</b>	<b>\$85.00</b>
<b>ITRI 15</b>	<b>Computer Communications and Network Specialist</b>	<b>\$45.00</b>
<b>ITRI 16</b>	<b>Information Engineer</b>	<b>\$85.00</b>
<b>ITRI 17</b>	<b>Computer Systems Programmer</b>	<b>\$75.00</b>
<b>ITRI 18</b>	<b>Data Management Specialist</b>	<b>\$35.00</b>
<b>ITRI 19</b>	<b>Web-Site Operations Manager</b>	<b>\$50.00</b>
<b>ITRI 20</b>	<b>Operations Technician</b>	<b>\$45.00</b>
<b>ITRI 21</b>	<b>IT Hardware Maintenance Specialist</b>	<b>\$50.00</b>
<b>ITRI 22</b>	<b>Software Maintenance Specialist</b>	<b>\$50.00</b>
<b>ITRI 23</b>	<b>Technical Expert Level I</b>	<b>\$118.75</b>

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### LABOR CATEGORY DESCRIPTIONS

#### (EXPERIENCE, FUNCTIONAL RESPONSIBILITY AND EDUCATION)

Resumes shall be provided to the GSA Contracting Officer or user Agency upon request.

#### **ITRI-01 - Program Manager**

Minimum/General Experience: Must have at least ten years' experience, of which at least six years must be specialized in managing diverse projects and programs. Specialized experience includes: complete information engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks similar to the sample tasks provided in the statement of work, proven expertise in the management and control of funds and resources, demonstrated capability in managing multi-task contracts of this type and complexity. General experience includes increasing responsibilities in information systems design and management.

Functional Responsibility: Serves as the contractor's contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity.

Education: MS

#### **ITRI-02 - Project Manager/Task Lead**

Minimum/General Experience: Must have seven years of general experience including four years of specialized experience in information technology of which two years were direct supervisory experience.

Functional Responsibility: Monitors each task, and keeps the Program Manager abreast of all problems and accomplishments. Anticipates problems, and works to mitigate the anticipated problems. As a team or project leader, provides technical direction for the complete systems development effort. May serve as a technical authority for a design area. As a staff specialist or consultant, resolves unique and unyielding systems problems using new technology. Can complete tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates. Interacts with government management personnel. Reports in writing and orally to contractor management and government representatives, including the government contracting officer.

Education: BS/BA

#### **ITRI-03 - IT Functional Specialist**

Minimum/General Experience: This position requires a minimum of four years' IT experience, of which at least two years must be specialized. Specialized experience includes: developing functional requirements for complex integrated IT systems. Will work under general direction of the project manager.

Functional Responsibility: Analyze user needs to determine functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task.

Education: BA/BS

#### **ITRI-04 - Senior Systems Engineer**

Minimum/General Experience: Must have eight years' experience, of which at least four must be specialized. Specialized experience includes: supervision of system engineers, and demonstrated use of interactive, interpretative systems with on-line, real-time acquisition capabilities. General experience includes increasing responsibilities in systems engineering.

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design

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techniques and CASE tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.

Education: MS

### **ITRI-05 - IT Logistics Specialist**

Minimum/General Experience: Requires three years experience in the electronics and hardware field. Specific experience with electronic hardware is required. Experience with CAD drawing practices and database software is required.

Functional Responsibility: Identifies Configuration Items (CI) and establishes and maintains a CI baseline inventory database. Conducts periodic audits to monitor the status of the inventory. Originates and maintains Configuration Management (CM) databases, files and drawings. Maintains spare parts, equipment and consumable inventory databases. Issues supplies and equipment. Maintains statistical analysis of usage.

Education: AA

### **ITRI-06 - Fiscal Analysts and Accounting**

Minimum/General Experience: Must have five years of experience as a program fiscal analyst and program accountant. This includes at least two years experience with the metrics associated with program cost analysis.

Functional Responsibility: Responsible for monitoring and advising the program manager in good accounting and cost control practices. Evaluates and selects cost management tools and standards for programs and projects.

Education: BA/BS

### **ITRI-07 - Technical Writer**

Minimum/General Experience: Must have three years' experience, of which at least one must be specialized. Specialized experience includes: demonstrated experience in editing documents, including technical documents. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Assist in collection and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edit functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Assists in performing financial and administrative functions.

Education: BA/BS

### **ITRI-08 - Documentation Specialist**

Minimum/General Experience: Must have two years' experience in composing and producing technical documentation or one year experience in composing and producing technical documentation plus a college degree.

Functional Responsibility: Composes and finalizes technical documentation including specifications, user manuals, etc. in the style, content and format required by the relevant standards using input received from technical personnel.

Education: AA

### **ITRI-09 - Intern I (College Student)**

Minimum/General Experience: Must be a college student (four/five year BA/BS or two year AA) with an interest and some course load in information technology.

Functional Responsibility: Assist the Task Manager as assigned.

Education: College Student

### **ITRI-10 - Intern II (High School Student)**

Minimum/General Experience: Must be a high school student with an interest in information technologies or subject areas that rely on information technologies.

Functional Responsibility: Assist the Task Manager as assigned.

Education: High School Student

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### **ITRI-11 - Proprietary Product Application Developer**

Minimum/General Experience: Completed 3 proprietary product courses such as Develop Applications using Proprietary Product Procedures, Developer 2000 Foundation; Design/2000 and Build Applications, and at least one year experience performing application development or; received a certification level with the proprietary product (such as Lotus Notes) and at least one year of experience performing applications development, in a broad based IT setting. One year development experience using high technology and/or emerging technology proprietary software including but not limited to Oracle Application Development Products, Powerbuilder, Lotus Notes, Windows NT, JAVA, Visual C++, Netscape, and other Internet developer and applicator tools.

Functional Responsibility: Participates in the development of modernized software applications using high technology and/or emerging technology proprietary software.

Education: MS

### **ITRI-12 - Quality Assurance Specialist**

Minimum/General Experience: Must have at least four years' experience of which two years must be specialized. Specialized experience includes: Configuration Management, verification and validation, software testing and integration, software metrics and their application to software quality assessment. General experience includes increasing responsibilities in quality assurance and quality control.

Functional Responsibility: Assists in the evaluation of software and associated documentation. Participates in formal and informal reviews to determine quality.

Education: BA/BS

### **ITRI-13 - IT Electronics Engineer**

Minimum/General Experience: Must have a minimum of three years' experience, of which at least two must be specialized in electronic systems development, requirements analysis, systems analysis and design. The following experience is also required: two years experience in the support of electronic engineering projects, systems analysis and design. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Applies engineering disciplines for the planning, analysis and design of electronic systems. Develops appropriate techniques and methodologies for problem solutions.

Education: BA/BS

### **ITRI-14 - Senior Communications and Network Engineer**

Minimum/General Experience: Must have at least seven years of general experience in data communications or computer systems including four years of specialized experience. Person works independently with only general direction provided by the Team Leader.

Functional Responsibility: Provides technical advice and input for telecommunications activities including planning, designing, installing, and maintaining large telecommunications networks. Develops, operates, and maintains voice, video, and data communications systems. Applies telecommunications engineering principles and theory to propose design and configuration alternatives. Evaluates existing communications systems to identify deficiencies and network performance improvements. Consults with user personnel to ensure that problems have been properly identified and that the solution will meet the requirements.

Analyzes network performance, usage and traffic flows, accesses and interfaces, transmission techniques, and protocols. Performs network analyses and feasibility studies concerning communications and communication networks. Prepares studies and gives presentations on communications concepts. Provides technical guidance to other personnel concerning data communications requirements. Participates in preparing functional specifications for acquiring commercially available data communications networks.

Education: MS

### **ITRI-15 - Computer Communications and Network Specialist**

Minimum/General Experience: Must have two years' experience in computer/network operations, equipment/network maintenance, configuration upgrading or specialized workstation operation activities.

Functional Responsibility: Responsible for information systems and network operations, network management and any ancillary IT support functions.

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Education: AA

### **ITRI-16 - Information Engineer**

Minimum/General Experience: Must have a minimum of four years' experience, of which at least two years must be specialized in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation. The following experience is also required: two years' experience in the implementation of information analysis, systems analysis and design, programming, program design and documentation preparation. The following experience is also required: two years' experience in the implementation of information engineering projects and experience in systems analysis; design and programming using CASE and IE tools and methods. Two years business/functional experience is desirable, to support the business modeling activities. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Applies a business-wide set of disciplines for the planning, analysis, design and construction of information systems on a business-wide basis or across a major sector of the business. Performs business strategic systems planning, information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer Aided Software Engineering (I-CASE) tools. Applies reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

Education: BA/BS

### **ITRI-17 - Computer Systems Programmer**

Minimum/General Experience: Must have at least five years' experience, of which at least three years must be specialized. Specialized experience includes: IT systems analysis and programming. Must demonstrate the ability to work under only general direction.

Functional Responsibility: Create and/or maintain operating systems, communications software, database packages, compilers, assemblers, and utility programs. Modify existing software, as well as create special-purpose software to ensure efficiency and integrity between systems and applications.

Education: BA/BS

### **ITRI-18 - Data Management Specialist**

Minimum/General Experience: Must have at least six years' experience, of which at least three years must be specialized. Specialized experience includes: demonstrated experience using current DBMS technologies, application design utilizing database management systems and experience with DBMS internals. General experience includes increasing responsibilities in DBMS systems analysis and programming. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications.

Education: AA

### **ITRI-19 - Web-Site Operations Manager**

Minimum/General Experience: Must have at least six years' experience, of which at least three years are specialized. Specialized experience includes: supervision and operations experience on a web-enabled computer system, knowledge of hardware, software and operating systems. General experience includes operations experience in a web based computer environment.

Functional Responsibility: Manage computer operations. Schedule machine operations and data and information access and dissemination and directs data mining and entry efforts. Provides users with computer output and information access.

Education: BA/BS

### **ITRI-20 – Operations Technician**

Minimum/General Experience: Must have at least two years' experience in computer systems operations or web site operations. General experience includes operations experience on computer systems.

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Functional Responsibility: Manage computer operations. Schedule machine time and directs data entry efforts. Provides users with computer output.

Education: AA

### **ITRI-21 - IT Hardware Maintenance Specialist**

Minimum/General Experience: Must have at least five years' progressive experience in IS/IT systems analysis with three years intensive and progressive specific experience in the specialty.

Functional Responsibility: Determines feasible hardware alternatives in client server environments. Reviews computer systems in terms of capabilities and makes recommendations for improved utilization. Prepares or directs preparation of reports concerning hardware. Prepares or participates in preparing functional requirements and specifications for hardware acquisitions.

Education: BA/BS

### **ITRI-22- Software Maintenance Specialist**

Minimum/General Experience: Must have at least five years' progressive experience in IS/IT systems analysis with three years intensive and progressive specific experience in the specialty.

Functional Responsibility: Determines feasible hardware alternatives in client server environments. Reviews computer systems in terms of capabilities and makes recommendations for improved utilization. Prepares or directs preparation of reports concerning hardware. Prepares or participates in preparing functional requirements and specifications for hardware acquisitions.

Education: BA/BS

### **ITRI-23 – Technical Expert Level I**

Minimum/General Experience: Experience qualifications will be determined on a case-by-case basis. Generally this requires ten years of general experience in information systems, including four years of specialized experience providing state-of-the-art solutions in information systems technology and architectures (or, if the particular area of expertise is new state-of-the-art technology, the specialized experience may be less than eight years and more consistent with the age of the technology). Recognized expert in the technology being addressed.

Functional Responsibility: Provide expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware and systems architectures. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

Education: MS

### **Education/Experience Substitutions**

The following presents the allowable substitutions based on education and experience:

Three (3) years' experience (in addition to minimum experience requirements) may be substituted for a Bachelor's degree.

Two (2) years' experience (in addition to minimum experience requirements and Bachelor's degree) may be substituted for a Master's degree.

Four (4) years' experience (in addition to minimum requirements and Master's degree) may be substituted for a Ph.D.

For categories where a Bachelor's degree is required, a Master's degree may be substituted for two (2) years' experience; or a doctoral degree may be substituted for three (3) years' experience. Successful completion of each course in specialized or emerging technology (Windows NT, Oracle, Powerbuilder, etc.) may be substituted for one year of experience.

For the categories of Communications Engineers and Communications Network Manager, a Certificate in a related technology (certified Network Engineer) may be substituted for the degree requirement.